

MECHANICAL PERMIT APPLICATION

Clarke County Building Department
101 Chalmers Ct., B
Berryville, VA 22611
(540) 955-5112 Fax: (540) 955-5170

Check One: ☐ Residential ☐ Commercial ☐ Government

******NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

DATE: _____ PERMIT #: _____
(For Office Use Only)

PROPERTY OWNER'S NAME: _____

Mailing Address: _____

Phone Number: _____

****CONTRACTOR'S NAME:** _____

Address: _____

Phone Number: _____

Virginia State Contractor's License Number: _____

License Expires: _____

****Please attach a copy of your state contractor's license. Any job over \$25,000 will also require a Clarke County Business License unless you are building in the Town of Berryville or the Town of Boyce. You would then need that town's business license. All businesses in Clarke County are required to have a Clarke County Business License regardless of the job value.**

LOCATION OF PROPERTY:

Subdivision: _____ Lot Number: _____

Street Address: _____

Directions to job site (from Building Dept. Office):

I hereby agree to comply with all provisions of the Virginia Uniform Statewide Building Code and all other applicable state and local laws.

Signature of Applicant _____

Printed Name of Applicant _____

☐ Contractor ☐ Owner ☐ Agent ☐ Engineer/Architect

DESCRIPTION OF WORK: _____

OIL/STORAGE TANKS:

Are tanks being installed, relocated or removed? If yes, please indicate the size and number of tanks and if the tanks are above or underground: _____

PLEASE PROVIDE DETAILED LIST OF EQUIPMENT/FIXTURES YOU ARE INSTALLING: _____

FOR OFFICE USE ONLY:

TAX MAP #: _____
MAGISTERIAL DISTRICT: _____
ACREAGE: _____
USE GROUP: _____
BUILDING CODE EDITION: _____